

**MINUTES  
BOARD OF SELECTMEN  
May 29, 2012**

Present at the meeting that was held at the Town Building were Selectmen Donald Hawkes, Charles Kern, Thomas Ryan, and James Salvie. Gary Bernklow was absent.

Also present were Town Administrator William Wrigley and Administrative Assistant Susan McLaughlin.

Mr. Kern, newly elected chair, called the meeting to order at 7:00 p.m.

**Public Input**

None.

**Chair's Comments**

Mr. Kern thanked former chair, Mr. Salvie, for his service. And he thanked all the people who arranged the well-attended Memorial Day Parade.

**Town Administrator's Activities Report**

Mr. Wrigley reported the following:

- Contracts for the building projects' pre-design work will be covered later.
- The Town has begun the process of selecting a police sergeant to fill the vacancy following Chief Bosworth's promotion. He described the steps and the people involved in evaluating applications and choosing candidates, and how a recommendation to the Board is reached. At present, the three finalists are writing essays to be reviewed. He expects to have a recommendation in July.
- The gas line on the school site has been moved back to where it was originally designated to be. The Town believes that a Cincotta subcontractor signed off on moving the gas line without the authority to do so. On a related note, he learned that Dig Safe is only a clearing house; the agency provides no quality assurance regarding the location of lines.

**Meeting Minutes**

**February 28:** Mr. Ryan moved to accept the February 28, 2012 minutes, as amended; Mr. Salvie seconded; and all voted in favor, with Mr. Hawkes abstaining.

**March 13:** Mr. Ryan voted to accept the March 13, 2012 minutes, as amended; Mr. Salvie seconded; and all voted in favor, with Mr. Hawkes abstaining.

**March 27:** Mr. Salvie voted to accept the March 27, 2012 minutes, as amended; Mr. Ryan seconded; and all voted in favor, with Mr. Hawkes abstaining.

**May 7:** Mr. Salvie voted to accept the May 7, 2012 minutes, as amended; Mr. Ryan seconded; and all voted in favor, with Mr. Hawkes abstaining.

**Bond for Harvard Acres Well Loans**

Treasurer-Collector Pam Landry brought documents for the Board to sign for the bond for the MWPAT (Mass Water Pollution Abatement Trust) Harvard Acres well water loan. The Board had already voted to issue the bond in December 2010. What remained was signing the loan document and certificates, which the board did this evening.

**Appointments to the Conservation Commission**

Conservation Committee Coordinator Pat Perry introduced two of the three candidates that the Commission recommended for appointment. The two candidates who were present briefly

described their interest and qualifications.

Mr. Ryan moved to appoint Serena Furman to the Conservation Commission, for the remainder of an unexpired three-year term, ending on June 30, 2014; Mr. Salvie seconded; and all voted in favor.

Mr. Ryan moved to appoint Douglas Morse to a three-year term on the Conservation Commission, ending on June 30, 2015; Mr. Salvie seconded; and all voted in favor.

**Appointment to the Agriculture Commission**

Mr. Ryan moved to appoint David Buchholz to the Agricultural Commission, for a three-year term, ending June 30, 2015; Mr. Hawkes seconded; and all voted in favor.

**Permit for Peabody Drive Block Party**

Mr. Salvie moved to approve a residents' block party on the section of public way between No. 53 and No. 61 Peabody Drive on Sunday, June 24, 2012 from 3:00 p.m. to 10:00 p.m.; Mr. Hawkes seconded; and all voted in favor.

**One Day Liquor License for Decibels Foundation Fundraiser**

Mr. Ryan moved to approve a one-day beer and wine license for Julia Dunning on behalf of the Decibels Foundation for a fundraising golf tournament at Wedgewood Pines on June 18, 2012 from 9:00 a.m. to 9:00 p.m.; Mr. Hawkes seconded; and all voted in favor.

**Appointment of New Call Firefighters**

On the recommendation of Fire Chief McLaughlin, Mr. Ryan moved to appoint Christopher J. Whitley as a call firefighter/EMT for the Town of Stow, for an annual term ending on June 30, 2012; Mr. Salvie seconded; and all voted in favor.

On the recommendation of Fire Chief McLaughlin, Mr. Ryan moved to promote the following apprentice firefighters to call firefighters for the Town of Stow, for annual terms, ending June 30, 2012:

- Barrett Dilling
- Todd Jakubek
- Sean White
- Paul Dudley
- Ryan Swan

And Mr. Ryan moved to promote Judson Swinimer from apprentice firefighter to call firefighter/EMT, for an annual term, ending June 30, 2012; Mr. Hawkes seconded; and all voted in favor.

**Annual Appointments of Inspectors and Forest Warden**

Mr. Ryan moved to reappoint Fire Chief Michael McLaughlin to the position of Forest Warden, for a one-year term, ending May 31, 2013; Mr. Salvie seconded; and all voted in favor.

Mr. Ryan moved to reappoint Craig Martin to the position of Building Commissioner, for a one-year term, ending May 31, 2013; Mr. Hawkes seconded; and all voted in favor

On the recommendation of Commissioner Martin, Mr. Ryan moved to reappoint the following inspectors, for one-year terms, ending May 31, 2013; Mr. Hawkes seconded; and all voted in favor.

- Local Building Inspector: Ray A. Renzoni
- Wire Inspector: Robert W. Norton
- Deputy Wire Inspectors: Michael A. Norton, Charles Weeks
- Gas Inspector: Ray A. Smith
- Deputy Gas Inspectors: Robert Smith, Adam Sahlberg
- Plumbing Inspector: Eric S. Sahlberg
- Deputy Plumbing Inspectors: Ray A. Smith, Adam Sahlberg

#### **Annual Approval of Animal Control Warrant**

Mr. Salvie moved to approve the annual animal control warrant, dated May 29, 2012, and to authorize the chairman to sign it on behalf of the Board; Mr. Hawkes seconded; and all voted in favor. Mr. Kern signed the warrant, after which it will be sent to the Board of Health.

#### **Approval of Syncarpha Solar LLC Property Tax Agreement**

Mr. Ryan moved to approve the property tax agreement between Syncarpha Solar, LLC and the Town of Stow, dated May 22, 2012; Mr. Salvie seconded; and all voted in favor.

#### **Approval of Town Administrator's Execution of Pre-Design Building Contracts**

Mr. Wrigley opened the topic by saying that all three firms agreed to dollar amounts within the amounts appropriated at Town Meeting:

- Kang for the community center at \$59,400.
- Johnson Roberts for the library at \$61,360.
- Donham & Sweeney for the fire station at \$68,500. The fire station charges are higher because of services requested by the building committee.

He said there are no substantive issues outstanding with the projects. However, there is a situation to be handled in the Town center: since the Hale school fire, the Town has provided water to a few private residences and the First Parish Church.

The plan is to deliver the architects' results in the fall. This will include the cost of schematic design for all three options, a value added for no additional cost.

Mr. Wrigley said the Town received correspondence from DEP on the Pompo water being non-compliant. He made clear to the school district that the Town will not accept the building back without it being fixed. He is confident that it will be resolved in time.

Following Mr. Wrigley's overview, Mr. Ryan moved to authorize Mr. Wrigley to execute a contract with **Kang Associates** for the pre-design work on the Community Center/Pompo building project; Mr. Salvie seconded; and all voted in favor.

Mr. Salvie moved to authorize Mr. Wrigley to execute a contract with **Donham & Sweeney, Inc Architects** for the pre-design work on the Fire Station building project; Mr. Ryan seconded; and all voted in favor.

Mr. Hawkes moved to authorize Mr. Wrigley to execute a contract with **Johnson Roberts Associates, Inc.** for the pre-design work on the Randall Library building project; Mr. Salvie seconded; and all voted in favor.

**Annual Selectmen's Committee Memberships and Liaison Assignments**

Members commented on their interests in certain positions. Mr. Bernklow was absent so the assignments were not finalized. Those present and Mr. Bernklow will review a preliminary draft and vote a final list at the next meeting.

Mr. Wrigley suggested having a stow representative involved in the transportation grant project and said he would ask Alyson Toole.

**Liaison Reports**

**SMAHT:** Still negotiating a \$20,000 loan to the Stow Community Housing Corp for Pilot Grove II; Town Counsel is now involved. The Trust is seeking a consultant.

**Kate Hogan's Transportation Summit in early May:** The challenge will be determining the demand for public transportation in Stow. There is no accurate assessment. Mr. Salvie will continue to attend these meetings.

**Randall Library Building Committee:** The consultants are doing a structural assessment of the new part of the building (the addition). The next month on the project will be important.

**Stow Energy Group:** They are following up on their report to the Board: talking to Hudson Light & Power about what is available and considering a site assessment to decide if there is a good municipal building for a pilot.

**SpringFest Organizing Committee:** The cut-back SpringFest was a well attended event. Kudos to Town employees Rachel Belanger and Karen Kelleher, who put on the event as volunteers.

**Police officer injury:** Mr. Wrigley informed the Board that new-to-Stow Police Officer Chris Harrington had a serious car accident, hitting a moose when driving to work heading east on Route 2. He broke several bones and was released from the hospital today.

At 8:20 p.m., there being no further business before the Board, Mr. Hawkes moved to adjourn; Mr. Salvie seconded; and all voted in favor.

Respectfully submitted,

Susan McLaughlin  
Administrative Assistant

Approved July 24, 2012